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| Agreed Report |
| Board of Management of Kilcolgan ETNS |

## Date: 26/02/2024

## Time: 8:30 PM

## Location: Online

# Correspondence

In Chairperson’s report

# Approval of minutes & Matters Arising

Minutes proposed and seconded

# Conflict of Interest

None declared

# Chairperson’s Report

# Communications with the Dept. of Education and Educate Together

- Educate Together Board of Directors nomination deadline: Friday 1 st March

o Vice-Chairperson (three-year term)

o 4 or 5 ordinary directors\* (2 full three-year terms, due to regular rotation of the

board, 1 two-year term, and 1 one-year term due to resignations).

- National Survey for SNA (ANA) that is being conducted by the new Department division SNA

Workforce Development Unit was circulated – SNA are encouraged to participate.

- Ethical Education Matters newsletter circulated:

https://mailchi.mp/educatetogether/ethical-education-matters-newsletter-

2043350?e=8cb638be0e

# Principal’s Report

# Circulars

[**Staffing arrangements in Primary Schools for the 2024/25 school year**](https://www.gov.ie/en/circular/2fb42-staffing-arrangements-in-primary-schools-for-the-202425-school-year/), 0011/2024; 6 February 2024; Department of Education; Circular;

[**(Primary) Special Education Teacher (SET) allocation model and the calculation of the SET allocation for each school from the 2024/25 school year**](https://www.gov.ie/en/circular/f2a15-special-education-teacher-set-allocation-model-and-the-calculation-of-the-set-allocation-for-each-school-from-the-202425-school-year/),0002/2024; 6 February 2024; Department of Education; Circular;

[**Sick Leave Scheme for Special Needs Assistants Employed in Recognised Primary and Post Primary Schools**](https://www.gov.ie/en/circular/b962e-sick-leave-scheme-for-special-needs-assistants-employed-in-recognised-primary-and-post-primary-schools/), 0014/2024; 1 February 2024; Department of Education; Circular;

[**Sick Leave Scheme for Registered Teachers Employed in Recognised Primary and Post Primary Schools**](https://www.gov.ie/en/circular/bea54-sick-leave-scheme-for-registered-teachers-employed-in-recognised-primary-and-post-primary-schools/), 0013/2024; 1 February 2024; Department of Education; Circular;

[**The General Data Protection Regulations (GDPR) – Responsibilities of Data Controllers in respect of the Occupational Health Service (OHS)**](https://www.gov.ie/en/circular/89e9d-the-general-data-protection-regulations-gdpr-responsibilities-of-data-controllers-in-respect-of-the-occupational-health-service-ohs/), 0012/2024; 1 February 2024; Department of Education; Circular;

[**Unpaid Leave for Medical Care Purposes for School Secretaries covered by the terms of the 2022 Workplace Relation (WRC) Agreement, employed in Recognised Primary and Voluntary Secondary and Community and Comprehensive Schools**](https://www.gov.ie/en/circular/00bbe-unpaid-leave-for-medical-care-purposes-for-school-secretaries-covered-by-the-terms-of-the-2022-workplace-relation-wrc-agreement-employed-in-recognised-primary-and-voluntary-secondary-and-community-and-comprehensive-schools/), 0016/2024; 30 January 2024; Department of Education; Circular;

[**Domestic Violence Leave for School Secretaries covered by the terms of the 2022 Workplace Relation Commission (WRC) Agreement, employed in Recognised Primary and Voluntary Secondary and Community and Comprehensive Schools**](https://www.gov.ie/en/circular/3a25a-domestic-violence-leave-for-school-secretaries-covered-by-the-terms-of-the-2022-workplace-relation-commission-wrc-agreement-employed-in-recognised-primary-and-voluntary-secondary-and-community-and-comprehensive-schools/), 0015/2024; 30 January 2024; Department of Education; Circular;

[**Leave Entitlements for School Secretaries employed in Recognised Primary and Voluntary Secondary and Community and Comprehensive Schools**](https://www.gov.ie/en/circular/a0040-leave-entitlements-for-school-secretaries-employed-in-recognised-primary-and-voluntary-secondary-and-community-and-comprehensive-schools/), 0007/2024; 30 January 2024; Department of Education; Circular;

History and Geography plans were approved by BOM

Facilitated meeting plans were discussed with some ideas presented

Looking at our school document – discuss with ISM

Meeting between board member (John) and student council

Bus service to Gort not facilitating early closures

Requests:

2 Ipads approved for SET teachers

Yard quote for painting – approved

Sound for concert also approved

Proposal on behalf of the PA for a barrier at zebra crossing – Brothers of charity have suggested painting stop sign and some eyes on the path to encourage children to look left and right –Brothers to fund this

Proposal for parents to make a one-off sundries payment to cover all outings, curricular activities (swimming, theatre shows) and fundraisers with the exception of the school tour for the year. This could be staggered over the year. €150 per child – and a lower cost for families of 3 or more… As infant classes don’t do swimming etc they would play less. Parents would be given a suggested schedule for payments with all payments made by Easter

Premises and health and safety rep from the board is needed.

New Building – Eircode is the outstanding issue.

Child Protection Oversight Report presented

# Treasurer’s Report

Accounts ready as of today. Treasurer meeting school secretary on Wednesday.

# Next meeting

Monday 15/04/24 - 8.30pm