

Dear Parent(s)/ Guardian(s),

Over the years the school has been very aware of the difficulties experienced by some parents in relation to infant classes finishing an hour before the rest of the school. Various strategies have been explored in order to try to assist parents with this hour.

This year we have decided run a pilot scheme and employ Regina, who is a Special Needs Assistant in our school to supervise children in one of the infant classrooms during this hour (from 1.40 – 2.40). Having considered many issues we have decided to make 12 spaces available to children from both junior and senior infant rooms. However we are expecting that there will be a big demand for spaces. With this in mind have created the following criteria which will be considered when offering places.

Priority will be given in the following order:

1. Infants who travel on the bus and have siblings in 1st – 6th class.
2. Infants who travel on the bus but do not have siblings in senior classes.
3. Infants with a sibling in 1st – 6th class.
4. Infants who do not have an older sibling in the school.

It seems unlikely that children who fall under category 3 and 4 will be offered a place. Places in all categories will be considered on a first come, first served basis and all applications must be received by Wednesday 10th September. A waiting list will be created, if this is necessary, should further places become available. Parents will be notified by Friday 12th if their child has been offered a place or not.

The service will begin operation on the 15th September. The cost for the service is €20 a week and it is expected that children who avail of the service will attend for five days a week. No refunds can be given to children who do not attend due to absence etc. A list of activities will be provided once the service is operational.

If you wish to avail of this service please complete the form below and return it to Noreen by the 10th September. Email applications (to info@kilcolganetns.com) will also be accepted provided they contain all of the information below. Payments are to be made on a termly basis. €120 will be due by September 19th to secure a place. Payments can be made to Noreen.

Kind Regards,

Melinda Hughes
Chairperson

Child's Name:

Class:

My child will be taking the bus home from school: Yes No

Bus route (if applicable):