

Agreed Report from the Board of Management

Meeting Date: 19/01/24

Correspondence

Minutes and Matters Arising – proposed and seconded

Conflict of Interest – no conflict declared

Chair's Report

Governance

- A copy of the school keys is handed to the chairperson
- Alarm code and app have been shared with the chairperson
- Chairperson access to Online Claims system (OLCS)
- The chairperson approved keeping the current electricity contract that the school have via the Office of Government Procurement (OGP)

Communications with the Dept. of Education and Educate Together

- Training for the new board have been shared by the principal.
 - o The next introduction to boards session was online at **8pm on Tuesday 16th January 2024.**
 - o There will also be an online session for treasurers delivered by the FSSU at **8pm on Wednesday 24th January 2024.**
- In-person training for chairpersons and Principals is planned **Saturday 10th February 2024** at **Laois Education Centre, Portlaoise, R32 CP26**

Principal's Report

Circulars

[Cost of living measure to support increased school running costs in 2024](#) 0001/2024; 2 January 2024; Department of Education; Circular;

[Domestic Violence Leave for staff other than persons employed as Teachers and Special Needs Assistants employed in Education and Training Boards](#) 0063/2023; 13 December 2023; Department of Education; Circular;

[Domestic Violence Leave for Special Needs Assistants employed in Recognised Primary and Post Primary Schools](#) 0060/2023; 22 November 2023; Department of Education; Circular;

[Domestic Violence Leave for Registered Teachers employed in Recognised Primary and Post Primary Schools](#) 0059/2023; 22 November 2023; Department of Education; Circular;

Drama plan and constitution approved

Leave requests from staff were processed

Board planning a facilitated meeting on the 23rd April to look at school vision with staff

Flooring quote and time frame shared

New rooms ready – waiting on key handover

Last fire drill completed 10/01

Yard needs repainting –Anna to seek quotes

Treasurer's Report

Sonia organising signatories

Date of next meeting has been scheduled for Monday 26/02/24 - 8.30pm