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# AGREED REPORT

Board of Management of Kilcolgan ETNS

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DATE: 25/03/25  
TIME: 18:00  
LOCATION: ONLINE

## CORRESPONDENCE

In other reports

## APPROVAL OF MINUTES & MATTERS ARISING

Minutes proposed and seconded

## CONFLICT OF INTEREST

One person declared a conflict of interest around one issue

## CHAIRPERSON'S REPORT

No report

## PRINCIPAL'S REPORT

### CIRCULARS

#### [Review of Enrolment in a Special Class](#)

0023/2025; 20 March 2025; Department of Education; Circular;

#### [Revision of Salaries for Special Needs Assistants \(SNAs\) under The Public Service Agreement 2024 - 2026 effective from 01 March 2025](#)

0016/2025; 27 February 2025; Department of Education; Circular;

#### [Revision of Teacher Salaries under The Public Service Agreement 2024 - 2026 effective from 01 March 2025](#)

0015/2025; 27 February 2025; Department of Education; Circular;

#### [Special Education Teacher \(SET\) allocation for 2025/26 school year - Primary](#)

0004/2025; 11 February 2025; Department of Education; Circular;

#### [Staffing arrangements in Primary Schools for the 2025/26 school year](#)

0011/2025; 11 February 2025; Department of Education; Circular;

#### [Teacher Fee Refund Scheme 2024](#)

0003/2025; 13 January 2025; Department of Education; Circular;

19 junior infants applied for a place and have all been offered. We will lose a teacher next year. Our support hours have also reduced.

Leave requested was approved.

Approve calendar as sent to BoM - approved

Make decision regarding enrolment of a child from another school into 4<sup>th</sup> class as per email correspondence to BoM – decision taken not to allow this but a place in 2<sup>nd</sup> class will be offered.

BoM permitting PA to have their Annual School Meeting after the Board - approved

Parent would like to run Table Top Role Playing Games Club (TTRPG – Dungeons and Dragons is a TTRPG). Not for profit but a fee to cover costs. – approved

Select training for staff in the use of iPads for next year – approved

Nurture training for teacher and SNAs that applied - approved

CPOR – The principal presented the CPOR to the Board. In respect of case 20252 the Board reviewed the redacted documents that were provided for oversight purposes (Optional Template A, Part A & B, copy of child welfare report form submitted, copy of Tusla acknowledgement of receipt email). One copy of the redacted file was provided for the Board meeting. This redacted copy was subsequently retained in file 20252. The Board was satisfied that the relevant reporting procedures were followed.

## TREASURER'S REPORT

Accounts for 23/24 have been completed

Bank account for school lunches has been set up

## AOB

## NEXT MEETING

April 8<sup>th</sup> – Annual School Meeting at 20:00

May 12<sup>th</sup> – online at 20:30